

INFORMS WDS 2017 Paper Presentation – Guidelines

At least one registered co-author from each accepted paper must present at the workshop. Presentation guidelines are as follows:

Presentation Duration:

Each 90-minute session will feature 4 presentations. **Presenters will have 22 minutes, in total. This includes 17 minutes for the presentation and 5 minutes for Q&A.** The session chairs will oversee presentation times and moderate the Q&A sessions. Presenters will receive signals from their session chair when 5 minutes remain, and again when 1 minute is left. Due to the participatory workshop nature of the event, the onus is on the presenters to stay on schedule. In other words, **DO NOT** keep presenting for 5 minutes after the 1-minute warning is received!!! Session chairs reserve the right to cut-off a presentation that exceeds the allotted time limit to ensure there is ample time for discussion and audience questions.

Presentation Slides:

Please be sure to bring your slides on a thumb drive. Load these slides on to the presentation laptop 10-minutes before the session begins. In order to ensure sessions run smoothly, do not try to do it at the last-minute in-between presentations.

Presentation Etiquette:

Presenters are expected to stay in their session for its entirety. No “drive by” presentations, please!